

**Licking Heights Local School District  
BOARD OF EDUCATION MEETING  
October 21, 2014, 7:00 pm  
Licking Heights High School  
Philip Wagner, Ph.D., Superintendent**

**AGENDA**

1. President calls meeting to order. Time: \_\_\_\_\_

2. President calls on Treasurer to take the roll.

ROLL CALL: Mr. Bagley\_\_\_\_Mrs. Roth\_\_\_\_  
Mrs. Russ \_\_\_\_Mr. Satterwhite\_\_\_\_ Mr. Wand\_\_\_\_  
Student Representatives: Antonio Anzalone \_\_\_\_ Amber Dunkle\_\_\_\_

3. Pledge to flag

4. **Presentation of Agenda**

Additions or Deletions to Agenda

A. \_\_\_\_\_

B. \_\_\_\_\_

5. **Resolution #10-14-220.** Adoption of Agenda

\_\_\_\_\_moves and \_\_\_\_\_seconds that the Board of Education adopts the agenda.

ROLL CALL: Bagley\_\_\_\_Roth\_\_\_\_ Russ\_\_\_\_Satterwhite\_\_\_\_ Wand\_\_\_\_MC: Y N

6. **Presentation of Prepared Remarks by the Public**

\_\_\_\_\_

\_\_\_\_\_

7. A. High School Student Representative Reports

8. Presentations:

A. Preamble to the U.S. Constitution - Mrs. Ayer's Second Grade Class

B. Music Program Update/Student Trip to New York – Ms. Beaver, LHHS Music Teacher

C. Five Year Forecast – Mr. Roberts, Treasurer

9. Discussions:

A. Board Committees

- |                         |                                   |
|-------------------------|-----------------------------------|
| 1. Finance              | Matt Satterwhite and Tracy Russ   |
| 2. Curriculum           | Matt Satterwhite and Nicole Roth  |
| 3. Building and Grounds | Richard Wand and Brian Bagley     |
| 4. Policy               | Matt Satterwhite and Tracy Russ   |
| 5. Community Outreach   | Matt Satterwhite and Brian Bagley |
| 6. Technology           | Richard Wand and Brian Bagley     |

B. Board Goals and Objectives Update – Dr. Wagner

10. **Resolution #10-14-221. CONSENT AGENDA**

Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approve the consent agenda – Item A through G. Action by the Board of Education in “Adoption of the Consent Agenda” means that all items listed under the Consent Agenda are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon: 1. Verification of education and experience. 2. Proof of proper certification. 3. Clean results from a criminal records check. 4. All employment is subject to a properly executed contract.

A. Approve the following Personnel Actions:

1. Resignation(s):

- a. Virgil Smith, Maintenance, Building and Grounds, effective December 31, 2014 for retirement purposes.
- b. Bruce Sauer, Bus Driver, Transportation, effective October 10, 2014.
- c. Holly Fletcher, Secretary II, High School, effective September 20, 2014.
- d. Melissa Robey, Server/Helper 2.5 Hours, Food Service, effective October 6, 2014.
- e. Robert Miller, Bus Driver, Transportation, effective September 15, 2014.

2. Employment – Classified, 2014/2015

- a. Amy Dunham, Transportation Assistant, 184 days/1 year contract/4.5 hours/ (level 0) salary of \$12.45 effective August 20, 2014 (Replacing Elizabeth Phillabaum)

Comment: Amy was hired on a prior board agenda with an effective date of September 2, 2014. Her effective date has been changed to reflect her true start date.

- b. Dea Braskett, Server/Helper, 189 days Prorated to 150 days/1 year contract/4.5 hours/(level 0) salary of \$11.17 effective October 10, 2014 (Replacing Wendy Santurello)
  - c. Michelle Lott, Cashier/Helper 189 days Prorated to 159 days/continuing contract/2.5 hours/(level 10) salary of \$14.82 effective September 29, 2014 (Replacing Melissa Robey)
  - d. Shannon Austin, Bus Driver, 189 days Prorated to 152 days/1 year contract/4 hours/(level 0) salary of \$15.06 effective October 7, 2014 (Open Route)
  - e. Melissa Robey, Secretary II, 4 days for training/continuing contract/11.75 hours/(level 6) salary of \$16.43 from September 30 to October 3, 2014 (Replacing Holly Fletcher as Secretary II in Building and Grounds)
  - f. Melissa Robey, Secretary II, 260 days prorated to 191 days/continuing contract/8 hours/(level 6) salary of \$16.43 effective October 6, 2014 (Replacing Holly Fletcher as Secretary II in Building and Grounds)
  - g. Joseph Semer, Bus Driver, 189 days Prorated to 150 days/1 year contract/4 hours/(level 0) salary of \$15.06 effective October 10, 2014 (Open Route)
  - h. Rita Pendexter, Substitute Secretary II from September 22 through October 17, 2014 at 8 hours a day (level 15) at a salary of \$21.01.
  - i. Rita Pendexter, moving to Secretary II at 260 days prorated to 181 days/continuing contract/8 hours (level 15) at a salary \$21.01, effective October 20, 2014 (Replacing Holly Fletcher as the High School Secretary II)
3. Employment – Exempted, 2014/2015
- a. Jennifer Peters-Ryan, Curriculum/Human Resource Secretary, District Office, 260 days prorated to 191 days/(Category VII(d)) at a salary of \$35,000 prorated to \$25,712.42 effective October 6, 2014.

4. Employment, Supplemental, 2014/2015

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Level</u>	<u>Exp.</u>	<u>Salary</u>
Kim Waaland	Football HS Assistant	High	2	34	\$2,783
David Bruce	Bldg. Technology Coordinator	High	2	0	\$1,882
Lauren Katzman	Senior Class Advisor	High	4	0	\$1,176
Kellen Waaland	Social Studies Academic Chair	High	3	0	\$1,413
Pamela Reamer	Art Club Advisor	High	5	0	\$ 605
Jerry Douglas	Musical/Play Stage Prep	High	5	0	\$ 605
Cassi Solomon	Bldg. Technology Coordinator	South	2	2	\$2,108
Gina Komorowski	Student Council Advisor	North	4	0	\$1,176
Chris Sommerkamp	Destination Imagination Coor.	South	5	1	\$ 662
Chris Sommerkamp	Invention Convention Coor.	South	5	1	\$ 662
Nathan Clark	Basketball Head Boys	High	1	9	\$3,635
Matt Faska	Basketball Assistant Boys	High	2	3	\$2,219
James Dodderer	Basketball Assistant Boys	High	3	1	\$1,467

Taryne Porter	Cheerleading	High	2	2	\$2,108
Pam Moore	Cheerleading Assistant	High	3	1	\$1,467
Amy Mangus	Mentor/Resident Educator	West	5	1	\$ 662
Chia Sitawi	Mentor/Resident Educator	High	5	0	\$ 605
Janine Seymour	Mentor/Resident Educator	South	5	0	\$ 605
Lauren Noble	Mentor/Resident Educator	Central	5	1	\$ 662
Karen Krueger	Mentor/Resident Educator	High	5	1	\$ 662
Holly Jayes	Mentor/Resident Educator	North	5	1	\$ 662
Demaris Rosato	Mentor/Resident Educator	West	5	1	\$ 662
Gina Springer	Mentor/Resident Educator	West	5	0	\$ 605
Laura Beoning	Mentor/Resident Educator	North	5	1	\$ 662
Jason Phillips	Mentor/Resident Educator	High	5	0	\$ 605
Jinx Wilke	Mentor/Resident Educator	Central	5	9	\$ 944
Krista Ackernacht	Mentor/Resident Educator	Central	5	2	\$ 719
Doug Perry	Mentor/Resident Educator	Central	5	0	\$ 605
Galen Kendrick	Mentor/Resident Educator	South	5	1	\$ 662
Kevin Womer	Mentor/Resident Educator	Central	5	0	\$ 605
Lisa Painter	Mentor/Resident Educator	West	5	9	\$ 944
Alyssa Pagano	Mentor/Resident Educator	Central	5	1	\$ 662
Amanda Andrews	Mentor/Resident Educator	High	5	0	\$ 605
Pat Burkett	Mentor/Resident Educator	North	5	0	\$ 605
Coleen Ouellette	Mentor/Resident Educator	High	5	1	\$ 662
Jamie Morris	Mentor/Resident Educator	West	5	9	\$ 944
Dee Huey	Mentor/Resident Educator	Central	5	0	\$ 605
Doug Halm	Mentor/Resident Educator	North	5	0	\$ 605
Emily Patterson	Mentor/Resident Educator	South	5	1	\$ 662
Rachel Dobney	Mentor/Resident Educator	Central	5	0	\$ 605
Jamie Bowsher	Mentor/Resident Educator	Central	5	1	\$ 662
Kathy Gamertsfelder	Mentor/Resident Educator	West	5	12	\$1,000
Shawn Walter	Mentor/Resident Educator	North	5	2	\$ 719
Dawne Conger	Math Academic Chair 3-5	N/S	3	0	\$1,413
Brian Wilkinson	Social Studies Academic Chair 3-5	N/S	3	0	\$1,413
Scott Conger	Science Academic Chair 3-5	N/S	3	0	\$1,413
Holley Holloway	ELA Academic Chair 3-5	N/S	3	0	\$1,413
Demaris Rosato	Curriculum Council Chair PK-4 (.5)	W/S	5	0	\$ 302.50
Katelyn Baker	Curriculum Council Chair PK-4 (.5)	N/C/H	5	0	\$ 302.50

5. Termination of Employment, 2014/2015

- a. Wendy Santurello, Server/Helper, Food Service, effective September 18, 2014.

6. Employment, LPDC Committee Members, 2014/2015

<u>Name</u>	<u>Years</u>	<u>Salary</u>
Vicki Willett	3	\$1,200
Amanda Andrews	3	\$1,200
Courtney Weller	3	\$1,200

- B. Approve the following employees to attend CPI training through ODE on October 25, 2014 for eight hours:

**CPI Instructors**, to receive their daily per diem rate:

Mitchell Tom                      Ryan McClure                      Belinda Hohman

**Administrators**, to receive their daily per diem rate:

Michael Shipton                      Sheree Wright                      Maria Redanty

**Transportation**, to receive their hourly rate of pay:

Melvin Marcum                      Barb Brunty                      Mary Oiler  
Eric Schafer                      Amy Dunham                      Juanita Dean

**ESC Aides**, to receive their hourly rate of pay:

Elaine Stokes                      Chris Hochradel                      Heather Gabes  
Daron Fleming                      Brandy Eppley                      Danielle Mehl  
Brooke See                      Dee Hagans

**LH Teachers**, to receive the rate of \$25.00 per hour:

Ashley Wise                      Ann Karas                      Phil Kehn  
Lauren Johnston                      Jan Spangler                      Joe Kapcar

Comment: The above employees will learn a de-escalation process, the use of restraints and receive a license in nonviolent crisis intervention.

- C. Approve the contract with Haugland Learning Center at a cost of \$35,000 for the 2014/2015 school year.

Comment: This contract is for a student with Special Needs. The family will provide transportation for this student.

- D. Approve the out of state field trip for the Marching Band to Orlando, Florida, effective June 1 through June 14, 2015, as presented.
- E. Approve Meaghan Crump, Student Worker in the Technology Department at \$7.95 per hour at 4 hours a day, effective September 22, 2014.

Comment: Meaghan is a student in the CBI Program at LH High.

- F. Approve Wesley Zortman, Student Worker in the Technology Department at \$7.95 per hour at 4 hours a day, effective October 10, 2014.

Comment: Wesley is a student in the CBI Program at LH High.

- G. Approve the following teachers for Curriculum Professional Development for 6 hours at \$25.00 per hour.

Amy Myers  
Gina Komorowski  
Kim Wheeler  
Dustin Ellis  
Abby Mathews  
Kathy Gamerstfelder  
Matt Faska  
Jason Phillips

ROLL CALL: Bagley\_\_\_Roth\_\_\_ Russ\_\_\_Satterwhite\_\_\_ Wand\_\_\_MC: Y N

## 11. ACTION AGENDA

### A. Treasurer Recommendations

**Resolution #10-14-222.** \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approves:

- a. Minutes of the September 16, 2014 Regular Meeting
- b. Minutes of the October 6, 2014 Special Meeting
- c. Minutes of the October 10, 2014 Special Meeting/Work Session

ROLL CALL: Bagley\_\_\_Roth\_\_\_ Russ\_\_\_Satterwhite\_\_\_ Wand\_\_\_MC: Y N

**Resolution #10-14-223.** \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approves enrollment into the 2015 Ohio SchoolComp Worker's Compensation Group Retrospective Rating Program, as presented.

*Board Objective: 5.a.*

ROLL CALL: Bagley\_\_\_Roth\_\_\_ Russ\_\_\_Satterwhite\_\_\_ Wand\_\_\_MC: Y N

**Resolution #10-14-224.** \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approves the five year forecast as presented.

*Board Objective: 5.d.*

ROLL CALL: Bagley\_\_\_Roth\_\_\_ Russ\_\_\_Satterwhite\_\_\_ Wand\_\_\_MC: Y N

**Resolution #10-14-225.** \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approves the following job description:

Administrative Assistant to the Treasurer

*Board Objective: 3.b.*

ROLL CALL: Bagley\_\_\_Roth\_\_\_ Russ\_\_\_Satterwhite\_\_\_ Wand\_\_\_MC: Y N

**Resolution #10-14-226.** \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approves the Treasurer's Financial Report, as presented.

*Board Objective: 5.d.*

ROLL CALL: Bagley\_\_\_Roth\_\_\_ Russ\_\_\_Satterwhite\_\_\_ Wand\_\_\_MC: Y N

**Resolution #10-14-227.** \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approves to amend the Administrators/Supervisors/Exempted Salary Schedule to reflect the addition of an Administrative Assistant to the Treasurer position, as presented.

Board Objective: 3.b.

ROLL CALL: Bagley\_\_\_Roth\_\_\_ Russ\_\_\_Satterwhite\_\_\_ Wand\_\_\_MC: Y N

**Resolution #10-14-228.**\_\_\_\_\_moves and \_\_\_\_\_seconds that the Board of Education approves the contract with Coffman Media, LLC for digital signage for LH Central at a cost not to exceed, \$20,519.77.

Comment: This is being paid from the Straight “A” grant. This is an interactive system that will provide live updates on career credentialing, training, college opportunities and employment opportunities.

ROLL CALL: Bagley\_\_\_Roth\_\_\_ Russ\_\_\_Satterwhite\_\_\_ Wand\_\_\_MC: Y N

## B. Superintendent Recommendations

**Resolution #10-14-229.**\_\_\_\_\_moves and \_\_\_\_\_seconds that the Board of Education approves the following donations:

1. Park National Bank Pataskala, donation of 50 lanyards for our Peer Mediation at a cost of \$50.00.

ROLL CALL: Bagley\_\_\_Roth\_\_\_ Russ\_\_\_Satterwhite\_\_\_ Wand\_\_\_MC: Y N

**Resolution #10-14-230.**\_\_\_\_\_moves and \_\_\_\_\_seconds that the Board of Education approves the following supplemental:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Level</u>	<u>Exp.</u>	<u>Salary</u>
Cathy Satterwhite	Senior Class Advisor	High	4	9	\$1,655
Cathy Satterwhite	Mentor/Resident Educator	High	5	7	\$ 944

ROLL CALL: Bagley\_\_\_Roth\_\_\_ Russ\_\_\_Satterwhite\_\_\_ Wand\_\_\_MC: Y N

**Resolution #10-14-231.**\_\_\_\_\_moves and \_\_\_\_\_seconds that the Board of Education approves the position of Mechanic’s Helper for the 2014/2015 school year at 8 hours per day, based on experience from the LHESPA salary schedule (C).

Comment: This position will end on June 30, 2015.

Board Objective: 1.b.

ROLL CALL: Bagley\_\_\_Roth\_\_\_ Russ\_\_\_Satterwhite\_\_\_ Wand\_\_\_MC: Y N

## 12. Presentation of Prepared Remarks by the Public

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_____	_____

13. Superintendent Comments:

A. Battelle for Kids

14. Board Comments:

15. **Resolution #10-14-232** \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education enters into Executive Session for the purpose of:

  X   The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.

\_\_\_\_\_ The purchase of property for public purposes or the sale of property at competitive bidding.

\_\_\_\_\_ Conference with the board's attorney to discuss matters which are the subject of pending or imminent court action.

\_\_\_\_\_ Preparing for conducting, or reviewing negotiations or bargaining sessions with employees.

\_\_\_\_\_ Matters required to be kept confidential by federal law or rules or state statutes.

\_\_\_\_\_ Specialized details of security arrangements.

\_\_\_\_\_ IN \_\_\_\_\_ OUT

ROLL CALL: Bagley\_\_\_\_Roth\_\_\_\_ Russ\_\_\_\_Satterwhite\_\_\_\_ Wand\_\_\_\_MC: Y N

16. **ADJOURNMENT**

**Resolution #10-14-233.** \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education meeting is hereby adjourned. Time: \_\_\_\_\_

ROLL CALL: Bagley\_\_\_\_Roth\_\_\_\_ Russ\_\_\_\_Satterwhite\_\_\_\_ Wand\_\_\_\_MC: Y N